

Town of Bridgewater Town Council FY11 Orders

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Ordinance Number	Ordinance Title	Date Adopted
O-2011-004A	Appointment of Town Council Clerk	February 8, 2011
O-2011-004B	Change of Scope of Services	March 1, 2011
O-2011-005	Town of Bridgewater Commissioned Reports	March 1, 2011
O-2011-008	Rule Amendment – Transparency of Subcommittee Meetings	March 1, 2011
O-2011-015	Minimum Criteria for Hiring of Legal Services/Town Attorney for the Town of Bridgewater	May 3, 2011
O-2011-028	Keith Homestead Land Acquisition	May 31, 2011
O-2011-030	Issuing Bonds and Notes of the Town Pursuant to Order #2011-028	June 14, 2011
O-2011-031	Transfer of Sewer Retained Earnings	August 2, 2011
O-2011-032	Amendment to Rules: Deadline for Agenda Submission	October 4, 2011
O-2011-033	Amendment to Rules: Agenda Items	October 4, 2011
O-2011-034	Fuel Efficient Vehicle Replacement Plan	September 6, 2011
O-2011-036	Water Pollution Abatement Facility Projects	October 18, 2011
O-2011-038	Creation of Revolving Fund	October 4, 2011
O-2011-039	Supplemental Appropriation – Sewer Enterprise	October 18, 2011
O-2011-040	Supplemental Appropriation – Water Enterprise	October 18, 2011
O-2011-043	Authorization to Refund Bonds	October 4, 2011
O-2011-046	Submission of Funding Application	October 4, 2011
O-2011-047	Deficit Spending Request – Tropical Storm Irene Emergency Preamble	September 20, 2011
O-2011-049	Creation of Stabilization Fund: Bridgewater-Raynham School District	November 8, 2011
O-2011-050	Appropriation Transfer – Middle School Intercom System Upgrade	November 22, 2011
O-2011-051	Appropriation Transfer – Middle School Telephone System Upgrade	November 22, 2011
O-2011-052	Capital Projects Appropriation – Town Telephone System	November 8, 2011
O-2011-053	Capital Projects Appropriation – Permitting Software	November 8, 2011
O-2011-054	Establishment of School District Liaison	October 18, 2011
O-2011-056	Capital Projects Appropriation – Fire Apparatus	November 8, 2011

O-2011-057	Keith Homestead Task Force	October 18, 2011
O-2011-060	Establishment of Investigation Procedures	October 18, 2011
O-2011-061	Engage in Process to Change Health Insurance Benefits	December 6, 2011
O-2011-064	Rescind Loan Authorization	November 29, 2011
O-2011-065	Calthrop Trust Land Acquisition	January 5, 2012
O-2011-067	Appropriation of FY2012 One-Time Aid to Stabilization Fund	December 13, 2011
O-2011-068	FY 2012 Classification Tax Allocation – Adoption of Residential Factor	December 13, 2011
O-2011-072	FY 2012 Appropriation Reduction: Olde Scotland Links Golf Course	December 13, 2011
O-2011-073	Revote and Rescind Order #2011-031 (Transfer of Sewer Retained Earnings Emergency Preamble)	December 13, 2011
O-2011-075	Engage Transcription Services	January 3, 2012



Bridgewater Town Council

In Town Council, Tuesday, February 8, 2011

Council Order: 2011-004-A

Introduced By:	Councillor Michael Berolini
Date Introduced:	January 18, 2011
Amendments Adopted:	none
Date Adopted:	February 8, 2011
Date Effective:	March 10, 2011

Order #2011-004-A

APPOINTMENT OF TOWN COUNCIL CLERK

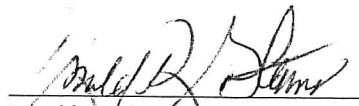
BE IT ORDERED:

ORDERED that the Town Council of the Town of Bridgewater, Massachusetts, pursuant to Section 2-8 of the Town Charter, in Town Council assembled approve the appointment of Lisa Sullivan and Kimberly Williams to serve jointly as Clerks to the Town Council until June 30, 2011.

BE IT FURTHER ORDERED that the Town Council authorizes the Town Manager to apportion an amount of annualized salary not to exceed \$15,000.00 to cover additional duties related to the support of the Town Council.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 8, 2011, to approve the aforementioned order by a roll call vote (8-1).

ATTEST:



Ronald R. Adams
Town Clerk



Bridgewater Town Council

In Town Council, Tuesday, March 1, 2011

Council Order: 2011-004-B

Introduced By:	Councillor Michael Berolini
Date Introduced:	February 8, 2011
Amendments Adopted:	none
Date Adopted:	March 1, 2011
Date Effective:	March 31, 2011

Order #2011-004-B

CHANGE OF SCOPE OF SERVICES


The Town Meeting assembled at the Annual Meeting on May 5, 2008, approved the Community Preservation Committee appropriation, Article 5 in the amount of \$ 27,000.00 to the First Parish Unitarian Universalist Church of Bridgewater for the restoration of exterior doors and shutters.

BE IT ORDERED:

ORDERED that the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled approves the change of scope of services to include exterior doors and columns on the front façade as supported and approved by the Community Preservation Committee.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 1, 2011, to approve the aforementioned order by a roll call vote (9-0).

ATTEST:



Ronald R. Adams
Town Clerk



Bridgewater Town Council

In Town Council, Tuesday, February 8, 2011

Council Order: 2011-005

Introduced By:	Councillor Michael Demos
Date Introduced:	February 8, 2011
Amendments Adopted:	yes - March 1, 2011
Date Adopted:	March 1, 2011
Date Effective:	March 31, 2011

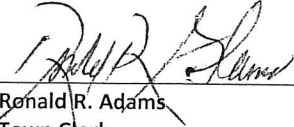
Order #2011-005

TOWN OF BRIDGEWATER COMMISSIONED REPORTS

ORDERED that the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote that any investigative reports commissioned by any town official, board, committee or commission of the Town of Bridgewater must first be presented to the Town Council for review and acceptance before dissemination, except for those reports that are a part of normal course of duty or as required by local, state and federal regulations. Furthermore, the Town Council will determine the disposition of all such reports and no report will be forwarded to any state or federal agency by any town official, board, committee or commission without the approval of the Town Council.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 1, 2011, to approve the aforementioned order by a roll call vote (6-3).

ATTEST:



Ronald R. Adams
Town Clerk



Bridgewater Town Council

In Town Council, Tuesday, February 15, 2011

Council Order: 2011-008

Introduced By:	Councillor Michael Berolini
Date Introduced/First Reading:	February 15, 2011
Second Reading:	March 1, 2011
Amendments Adopted:	yes - March 1, 2011
Date Adopted:	March 1, 2011
Date Effective:	March 31, 2011

Order #2011-008:

Rule Amendment – Transparency of Subcommittee Meetings


ORDERED that the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled, pursuant to the adopted Town Council Rules and Procedures Section XXXVII. - *Amendment and Repeal*, vote to amend the following language contained in XXVI. – *Committees* to read:

“...All Committee meetings shall be held in the Council chambers, unless otherwise authorized by the President.”

Furthermore, the Town Council continues to encourage and support an open and transparent process for its subcommittee meetings; Whereas all subcommittee meeting must adhere to open meeting law; Whereas there is a limited capacity to televise all subcommittee meetings, Whereas any recommendations of the subcommittee must still come back in front of the full Council for approval and discussion that will be televised therefore we recommend this change.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 1, 2011, to approve the aforementioned order by a roll call vote (7-2).

ATTEST:



Ronald R. Adams
Town Clerk



Bridgewater Town Council

In Town Council, Tuesday, May 3, 2011

Council Order: 2011-015

Introduced By:	Councillor Kristy Colon and Councillor Peter Colombotos
Date Introduced/First Reading:	April 5, 2011
Second Reading:	April 26, 2011
Amendments Adopted:	yes – May 3, 2011
Date Adopted:	May 3, 2011
Date Effective:	June 3, 2011

Order #2011-015

**MINIMUM CRITERIA FOR HIRING OF LEGAL SERVICES/TOWN ATTORNEY/
FOR THE TOWN OF BRIDGEWATER**


BE IT ORDERED:

That under Section 2-2 and 2-6 (c) (1) of the Bridgewater Home Rule Charter, providing all powers of the town shall be vested in the Town Council and that any council member may submit to the Town Council proposed town policies, goals, and other objectives to the Town Council for its consideration.

Effective July 1, 2011 criteria for providing legal services to the Town of Bridgewater and hiring of a Town Attorney/Law Firm shall include at a minimum the following:

- Law Firm/ Attorney may not be located in or live in the Town of Bridgewater.
- Law firm/Attorney responding to a request for proposals or any other means of soliciting proposals/bids for services must make a certification of no conflicts of interest relating to any business or to any resident within the Town of Bridgewater.
- Law Firm/Attorney must have a minimum of five years of experience in Municipal Law.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 3, 2011, to approve the aforementioned order, as amended, by a roll call vote (6-3). Councilors Wood, Callahan and Fitzgibbons voted in the minority.


A TRUE COPY ATTEST
TOWN CLERK – TOWN OF BRIDGEWATER

The following is an excerpt from the General Bylaws of the Town of Bridgewater, as revised November 14, 2005.

ARTICLE VI

Town Counsel

Section 1.

The Selectmen shall annually in the month of May, appoint a Town Counsel, who shall be an attorney and counselor at law and a resident of the County of Plymouth, and who shall hold office for the term of one year from the first day of June and until his successor is appointed and qualified. He shall receive such compensation as the selectmen may determine, subject to the appropriation of the Town thereof.

November 18, 1974



A TRUE COPY, ATTEST

TOWN CLERK - TOWN OF BRIDGEWATER



Bridgewater Town Council

In Town Council, Tuesday, May 3, 2011

Council Order: 2011-018

Introduced By:	Town Manager Clarkson
Date Introduced/First Reading:	May 3, 2011
Second Reading:	May 24, 2011
Amendments Adopted:	none
Date Adopted:	May 24, 2011
Date Effective:	June 23, 2011

Proposed Order #2011-018

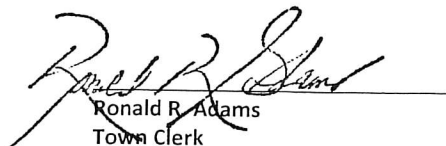
OPEN SPACE ACQUISITION OF KEITH HOMESTEAD & FARM

ORDERED, pursuant to Section 6-4 (a) of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled the Bridgewater Town Council vote to appropriate for Community Preservation purposes the unanimous recommendation of the Community Preservation Committee (CPC) to purchase of the Keith Homestead property at 515 Lakeside Drive as described in the Town of Bridgewater's proposal received by the CPC on February 17, 2011 which provides that a Project Task Force to oversee the historical preservation aspects of the project will be appointed by the Town Council upon completion of the purchase completed as follows:

Total Purchase Price	\$ 1,297,000
<i>To be obtained from the following accounts in the designated amounts:</i>	
Open Space Reserve	\$ 302,900
Undesignated balance	\$ 494,100
Bond	\$ 500,000

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2011, to approve the aforementioned order by a roll call vote (8-0).

ATTEST:


Ronald R. Adams
Town Clerk



Bridgewater Town Council

In Town Council, Tuesday, May 31, 2011

Council Order: 2011-025

Introduced By: Town Manager Clarkson
Date Introduced/First Reading: May 31, 2011
Second Reading:
Amendments Adopted: none
Date Adopted: ORDER NOT APPROVED
Date Effective:

Proposed Order #2011-025

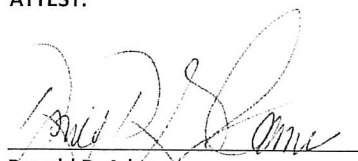
POLICE CHIEF CONTRACT FUNDING

ORDERED, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council vote to appropriate and transfer the sum of \$4,378.01 from account 001-910-01-0102-574003, to account 001-210-01-0101-511100, to fund the executed contract for the Chief of Police for the remainder of FY11 as follows:

Remainder of FY11	
	<i>Lt. Rate</i>
Weekly Salary	1,880.08
Weeks remaining in FY11	6.20
Subtotal	11,656.50
	<i>Chief Rate</i>
Weekly Salary	2,586.21
Weeks remaining in FY11	6.20
Subtotal	16,034.50
Total Needed for Remainder of FY11	4,378.01

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 31, 2011, not to approve the aforementioned order by a roll call vote (5-4). Councilors Callahan, Fitzgibbons, Pitta and Wood voted in the minority.

ATTEST:


Ronald R. Adams
Town Clerk



Bridgewater Town Council

In Town Council, Tuesday, May 31, 2011

Council Order: 2011-028

Introduced By:	Town Manager Clarkson as the request of Town Treasurer
Date Introduced/First Reading:	May 3, 2011 (<i>Initially proposed as order #2011-018</i>)
Second Reading:	May 24, 2011
Amendments Adopted:	May 24, 2011
Date Adopted:	May 31, 2011
Date Effective:	June 30, 2011

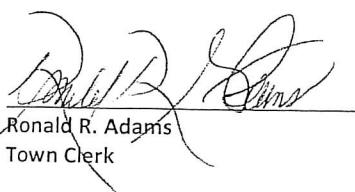
Order #2011-028

TOWN COUNCIL ORDER: KEITH HOMESTEAD LAND ACQUISITION

ORDERED, that \$1,297,000 is appropriated to pay costs of acquiring the Keith Homestead property described on the Town Assessors' Map as map 70 parcel 2 and 62; map 57 parcels 18 through 23; map 70 parcel 61, and Farm House Lane located at 515 Lakeside Drive, comprising 11.85 acres more or less, for Community Preservation Act purposes, including the payment of all costs incidental and related thereto; that to meet this appropriation, \$797,000 shall be transferred to this purchase from the Undesignated Fund Balance budget account # 201-000-00-0000-359000 and FB Reserve for Open Space budget account # 201-000-00-0000-324100 in the Community Preservation Fund, and the Treasurer, with the approval of the Town Council, is authorized to borrow \$500,000 under and pursuant to Chapter 44, Section 7(3) and Chapter 44B of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, March 31, 2011, to approve the aforementioned order by a roll call vote (9-0).

ATTEST:


Ronald R. Adams
Town Clerk



Bridgewater Town Council

In Town Council, Tuesday, June 14, 2011

Council Order: 2011-030

Introduced By:	Town Manager Clarkson
Date Introduced/First Reading:	June 14, 2011
Second Reading:	<i>Town Council assembled voted to suspend its rules, by a unanimous voice vote, in order that affirmative action on the measure may be taken thereupon</i>
Amendments Adopted:	none
Date Adopted:	June 14, 2011
Date Effective:	July 14, 2011


Proposed Order #2011-030

ISSUING BONDS AND NOTES OF THE TOWN PURSUANT TO ORDER #2011-028

ORDERED, pursuant to Order #2011-028, the Town Council hereby approves of the Treasurer, with the approval of the Town Manager, selling (at a private or public sale) and issuing bonds and notes of the Town pursuant to Order #2011-028 upon such terms and conditions and in such manner as the Treasurer and the Town Manager see fit as evidenced by their execution of such bonds and notes.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, June 14, 2011, to approve the aforementioned order by a roll call vote (8-0).

ATTEST:


Ronald R. Adams
Town Clerk



Bridgewater Town Council

In Town Council, Tuesday, August 2, 2011

Council Order: 2011-031

Introduced By:	Town Manager <i>at the request of Board of Water and Sewer Commissioners</i>
Date Introduced/First Reading:	July 5, 2011
Second Reading:	August 2, 2011
Amendments Adopted:	None
Date Adopted:	August 2, 2011
Date Effective:	September 2, 2011

Order #2011-031

TRANSFER OF SEWER RETAINED EARNINGS

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer the sum of \$150,000.00 from Sewer Retained Earnings Account (#601-000-00-0000-359000) to Rotating Biological Contactor (RBC) Emergency Repair Account (#601-440-03-1017-585000).

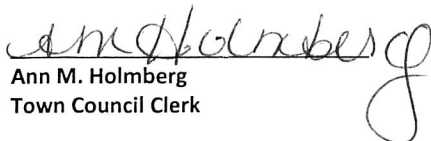
Explanation:

- Original Equipment installed in 1988.
- Repairs are not feasible due to the cost and age of the unit.

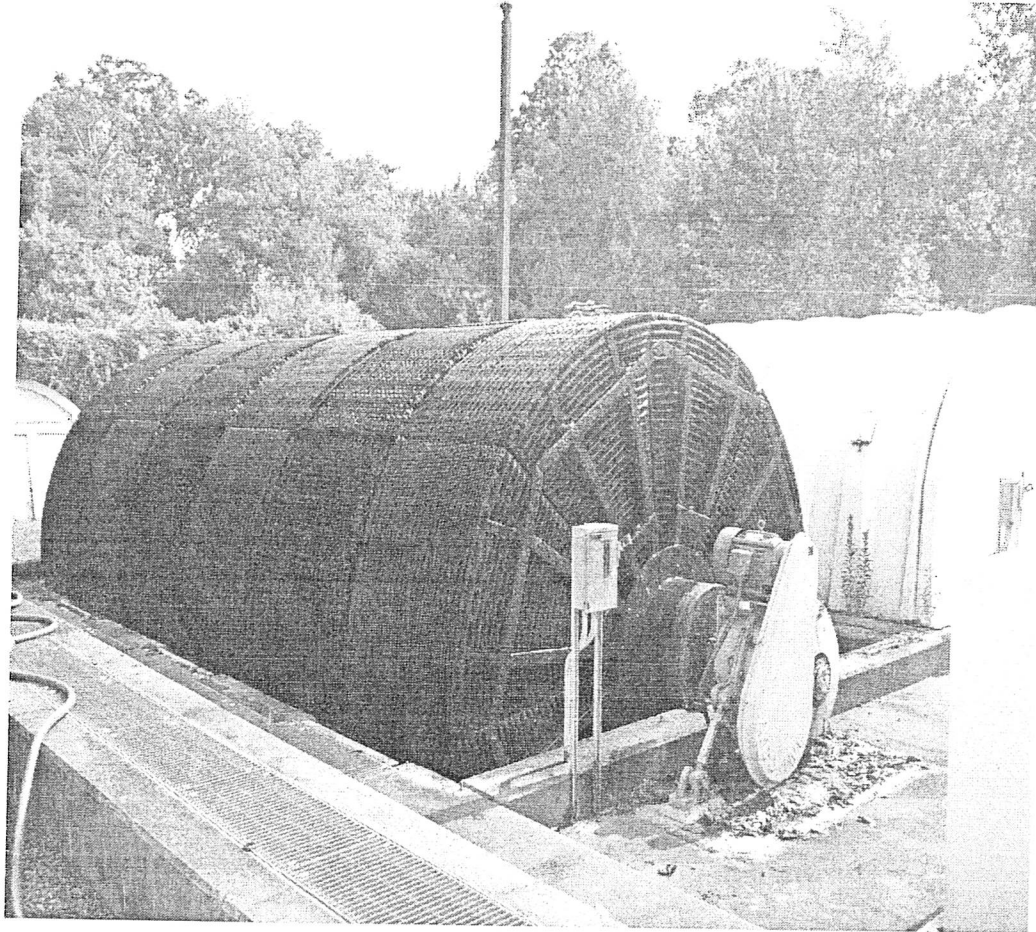
Process Description: The RBC process consists of a large disc with radial and concentric passages slowly rotating in a concrete tank. During the rotation, about 40 percent of the media surface area is in the wastewater. The rotation and subsequent exposure to oxygen allows organisms to multiply and form a thin layer of biomass. This large, active population causes the biological degradation of organic pollutants. Excess biomass shears off at a steady rate and is then carried through the RBC system for removal in a clarifier.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, August 2, 2011, to approve the aforementioned ordinance by a unanimous roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk

ROTATING BIOLOGICAL CONTACTOR (RBC)





Bridgewater Town Council

In Town Council, Tuesday, October 4, 2011

Council Order: 2011-032

Introduced By:	Councilors Peter Colombotos, William Callahan, William Wood
Date Introduced/First Reading:	August 2, 2011
Second Reading:	September 6, 2011
Third Reading:	October 4, 2011
Amendments Adopted:	None
Date Adopted:	October 4, 2011
Date Effective:	November 3, 2011

Order #2011-032

AMENDMENT TO RULES: DEADLINE FOR AGENDA SUBMISSION

ORDERED that section XXIV of the Town Council's Rules and Procedures be amended so that the deadline for submission of agenda items be changed from Tuesday to Wednesday.

The penultimate paragraph of section XXIV shall read:

All items for the agenda, including any relevant communications from town officers and town boards other than the Town Manager, shall be submitted to the Town Manager's office in writing no later than 10:00 AM on the Wednesday preceding the regular Council meeting. The agenda including any additional relevant information shall be provided to the Council by 12:00 noon on the Friday preceding a Tuesday Council meeting.

Explanation: Changing the deadline for submission of agenda items from Tuesday to Wednesday would allow for more expeditious meetings when meetings occur in back to back weeks.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Measure referred to Rules and Procedures Committee 9/6/11 by Unanimous Consent	<ul style="list-style-type: none">Vote 3-0 approve as is 9/20/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 4, 2011, to approve the aforementioned order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 4, 2011

Council Order: 2011-033

Introduced By:	Councilors Peter Colombotos, William Callahan, William Wood
Date Introduced/First Reading:	August 2, 2011
Second Reading:	September 6, 2011
Third Reading:	October 4, 2011
Amendments Adopted:	None
Date Adopted:	October 4, 2011
Date Effective:	November 3, 2011

Order #2011-033

AMENDMENT TO RULES: AGENDA ITEMS

ORDERED that section XXIV of the Town Council's Rules ("Order of Business and Agenda") be amended as follows:

- Split item H of the agenda ("Presentations/Discussions") into two separate items: item H ("Presentations") and a new item J ("Discussions")
- Move item K ("Manager's Report") after item H and re-letter it as item I
- Re-letter subsequent items of the agenda appropriately

The amended order of business shall read as follows:

- A. Approval of Minutes
- B. Announcements from the President
- C. Proclamations
- D. Citizen Open Forum
- E. Appointments
- F. Hearings
- G. License Transactions
- H. Presentations
- I. Town Manager's Report
- J. Discussions
- K. Subcommittee Reports
- L. Legislation for Action
- M. Old Business
- N. New Business
- O. Citizen Comments
- P. Council Comments
- Q. Executive Session
- R. Adjourn

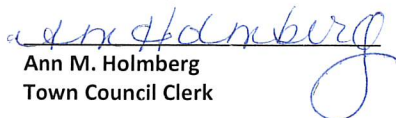
Explanation: Presentations and discussions serve distinct functions in Town Council proceedings. The Town Manager's Report relates to several other parts of the agenda and therefore ought to appear earlier in the agenda

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Measure referred to Rules and Procedures Committee 9/6/11 by Unanimous Consent	<ul style="list-style-type: none">Vote 3-0 approve as is 9/20/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 4, 2011, to approve the aforementioned order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, September 6, 2011

Council Order: 2011-034

Introduced By:	Councilor Peter Colombotos
Date Introduced/First Reading:	August 2, 2011
Second Reading:	September 6, 2011
Amendments Adopted:	September 6, 2011
Date Adopted:	September 6, 2011
Date Effective:	October 6, 2011

Order #2011-034

FUEL EFFICIENT VEHICLE REPLACEMENT PLAN

ORDERED: As an attachment to the Bridgewater Fuel Efficient Vehicle Policy (the "Policy"). In an effort to reduce Bridgewater's fuel consumption and energy costs over the next five years the Town Council hereby adopts a policy to purchase only fuel efficient vehicles to meet this goal.

PURPOSE

To establish a requirement that the Town of Bridgewater purchase only fuel efficient vehicles for municipal use whenever such vehicles are commercially available and practicable.

APPLICABILITY

This policy applies to all divisions and departments of the Town of Bridgewater.

Overview:

The Bridgewater Fuel Efficient Vehicle Replacement Plan (the "Plan") was developed in June 2011 as an attachment to the Bridgewater Fuel Efficient Vehicle Policy (the "Policy"). The Plan applies to the Town of Bridgewater. The Town shall replace all non-exempt vehicles with fuel efficient vehicles as described in the Policy. There are currently 13 non-exempt vehicles on the vehicle inventory list.

Replacement Process

All non-exempt vehicles shall be replaced with fuel efficient vehicles that meet the fuel efficiency rating outlined in the Policy. Vehicles shall be replaced when they are no longer operable and will not be recycled from one municipal department to another unless the recycled replacement vehicle meets the fuel efficiency ratings outlined in the Policy. It is anticipated that all non-exempt vehicles listed in the 2011 vehicle inventory list will be replaced at some time over the next 15 years.

As stated in the Policy, police cruisers are currently exempt from this provision but new police cruisers shall meet fuel efficiency ratings when fuel efficient cruisers become commercially available.

Annual Review

This Fuel Efficient Vehicle Replacement Plan shall be reviewed by the Town on an annual basis.

MODEL FUEL EFFICIENT VEHICLE POLICY

Effective Date TBD
Revisions
Approval Date TBD

FUEL EFFICIENT VEHICLE POLICY

Upon the recommendation of the Town Manager and the Energy Committee, the Bridgewater Town Council has approved the following policy to govern the replacement of all non-exempt municipal vehicles as defined below.

DEFINITIONS

Combined city and highway MPG (EPA Combined fuel economy): WHEREAS Combined Fuel Economy means the fuel economy from driving a combination of 43% city and 57% highway miles and is calculated as follows:

$$=1/((0.43/\text{City MPG})+(0.57/\text{highway MPG}))$$

Drive System: WHEREAS: The manner in which mechanical power is directly transmitted from the drive shaft to the wheels. The following codes are used in the drive field:

AWD = All Wheel Drive: four-wheel drive automatically controlled by the vehicle powertrain system

4WD = 4-Wheel Drive: driver selectable four-wheel drive with 2-wheel drive option

2WD = 2-Wheel Drive

Heavy-duty truck: WHEREAS A vehicle with a manufacturer's gross vehicle weight rating (GVWR) of more than 8,500 pounds.

FUEL EFFICIENT VEHICLE REPLACEMENT PLAN

The Town Manager shall develop a plan to replace all non-exempt vehicles with fuel efficient vehicles as defined above. Said plan shall outline the process by which the Town Manager will replace vehicles, set goals for when the existing fleet will be replaced and review said plan on an annual basis.

GUIDELINES

All departments / divisions shall purchase only fuel-efficient vehicles for municipal use whenever such vehicles are commercially available and practicable.

On behalf of the Town of Bridgewater, the Town Manager will maintain an annual vehicle inventory for non-exempt vehicles and a plan for replacing these vehicles with vehicles that meet the fuel efficiency ratings below. Based on the most recently published US Environmental Protection Agency data on fuel efficient vehicles, vehicles are to have a combined city and highway MPG no less than the following:

2 wheel drive car: 29 MPG

4 wheel drive car: 24 MPG

2 wheel drive small pick-up truck: 20 MPG

4 wheel drive small pick-up truck: 18 MPG

2 wheel drive standard pick-up truck: 17 MPG

4 wheel drive standard pick-up truck: 16 MPG

****NOTE:** The EPA maintains a database on vehicle fuel efficiency that is updated occasionally throughout the year, as new models are released. As increasing numbers of fuel efficient vehicle models are released, the minimum combined MPG requirements of the Green Communities Program may be revised. This policy may be updated from time to time to reflect any changes to the MPG requirements. The latest fuel efficiency MPG ratings are available through Massachusetts Department of Energy Resources Green Communities Program.*

Exemptions

Heavy-duty vehicles such as fire-trucks, ambulances, and public works trucks are exempt from this Criterion.

Police cruisers are exempt from this criterion. However, the Town of Bridgewater is committed to purchasing fuel efficient cruisers when they become commercially available. Police department administrative vehicles must meet fuel efficient requirements

Inventory

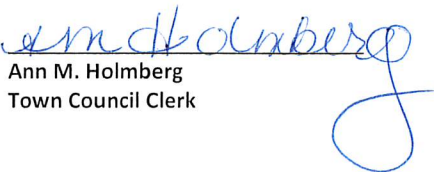
The following information shall be included in a vehicle inventory list and said list shall be updated on an annual basis:

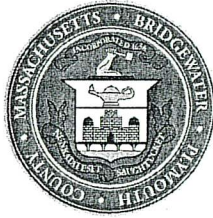
Model	Make	Model Year	Year Purchased	Drive System	Weight Class	MPG	Annual Miles Driven	Total Fuel Consumption	Vehicle Function
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NOTE: Departments/Divisions may use EPA combined MPG estimates or actual combined MPG.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 6, 2011, to approve the aforementioned Order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 18, 2011

Council Order: 2011-036

Introduced By:	Town Manager Clarkson at the request of Town Treasurer
Date Introduced/First Reading:	August 2, 2011
Second Reading:	September 6, 2011
Third Reading:	October 4, 2011
Amendments Adopted:	None
Date Adopted:	October 18, 2011
Date Effective:	November 18, 2011

Order #2011-036

Town Council Order (Water Pollution Abatement Facility Projects)

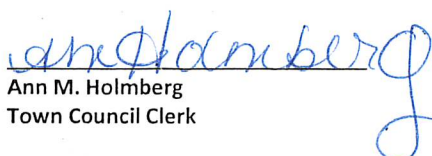
That the Town of Bridgewater appropriates the sum of Three Hundred Thousand Dollars (\$300,000) to pay costs of repairing, replacing and/or upgrading residential septic systems pursuant to agreements between the Board of Health and residential property owners, including without limitation, the payment of all costs thereof as defined in G.L. c. 29C, s. 1 and that to meet this appropriation, the Treasurer, with the approval of the Town Manager, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, which amount may be borrowed through the Massachusetts Water Pollution Abatement Trust or otherwise; and that the Town Manager is authorized to take any other action necessary to carry out this project.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Measure referred to Budget Committee on 8/2/11• Advertised on 10/8/11• Measure referred to Finance Committee on 9/6/11	<ul style="list-style-type: none">• Recommend 2-0• Approved/Supported 7-0 (1 recusal)

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 18, 2011, to approve the aforementioned order by a roll call vote (7-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 4, 2011

Council Order: 2011-038

Introduced By:	Town Manager <i>at the request of Town Accountant</i>
Date Introduced/First Reading:	September 6, 2011
Second Reading:	October 4, 2011
Amendments Adopted:	None
Date Adopted:	October 4, 2011
Date Effective:	November 3, 2011

Order #2011-038

CREATION OF REVOLVING FUND

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to establish revolving fund for Chapter 148A citations under the provisions of G.L. c.44, §53E ½ for the fiscal year beginning July 1, 2011, with specific receipts credited to the fund, the purposes for which the fund may be spent, and the maximum amount that may be spent from the fund for FY2012 as follows:

Spending Authority	Fund	Receipts	Expenditures	FY12 Spending Limit
Building Inspector/Fire Chief	Ch. 148A Violations	Fines assessed in statute	Enforcement, training, equip/tools and education	\$3,000

Explanation:

The Chapter 148A Non-criminal citation book program was enacted after the 2003 Station Nightclub fire in Rhode Island. This new method allows for quick and simple enforcement methodology. The purpose of this non-criminal citation book is to have a tool to enforce Building and Fire codes such as but not limited to:

- 1) Blocked or impeded egress paths*
- 2) Failure to maintain fire protection systems – sprinklers/fire alarms*
- 3) Improper storage of flammables*
- 4) Exceeding occupancy*
- 5) Failure to abate a dangerous condition*

The only authorized personnel to write these non-criminal citations are the Building Inspector and the Head of the Fire Department or his designee. New non-criminal procedures applies only to violations of the MA State Building Code (780 CMR) and State Fire Code (527 CMR).

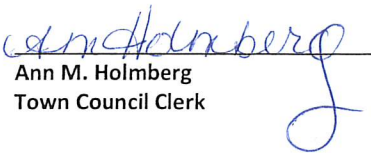
Fees collected are paid to the municipality and are earmarked for enforcement, training, equipment/tools and education of the Building inspectors and Fire Prevention officers.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Measure referred to Budget Committee 9/6/11 by Unanimous Consent• Measure referred to Finance Committee 9/6/11 by Unanimous Consent	<ul style="list-style-type: none">• Vote 2-0 Take no Action on 9/13/11• Vote to approve and support 9/28/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 4, 2011, to approve the aforementioned order by a roll call vote (8-1) with Councilor Berolini in the minority.

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 18, 2011

Council Order: 2011-039

Introduced By:	Town Manager <i>at the request of Town Accountant</i>
Date Introduced/First Reading:	September 6, 2011
Second Reading:	September 20, 2011
Third Reading:	October 18, 2011
Amendments Adopted:	None
Date Adopted:	October 18, 2011
Date Effective:	November 17, 2011

Order #2011-039

SUPPLEMENTAL APPROPRIATION – SEWER ENTERPRISE

ORDERED that pursuant to M.G.L. Chapter 44 Section 64 and Section 6-4 (d) of the Town of Bridgewater Charter the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to transfer and appropriate \$5,992.99 to account 601-440-04-1019-570000 from the FY12 Sewer Enterprise budget account 601-440-01-0102-553012 \$5,027.13, 601-440-01-0102-524003 \$869.80 and 601-440-01-0102-542000 \$96.06 or take any other action relative thereto.

Explanation:

The Sewer Department has presented for payment amounts owed to vendors for work performed or goods received in fiscal year 2011. These obligations were not reported to the Accounting office during the yearend encumbrance process and therefore are considered bills of a prior year.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Measure referred to the Budget Subcommittee 9/2/11 by Unanimous Consent.Measure referred to the Finance Committee 9/2/11 by Unanimous Consent.	<ul style="list-style-type: none">Vote 2-0 approve on 9/13/11Vote 6-1 approve/support

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 18, 2011, to approve the aforementioned order by a roll call vote (7-0).

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 18, 2011

Council Order: 2011-040

Introduced By:	Town Manager <i>at the request of Town Accountant</i>
Date Introduced/First Reading:	September 6, 2011
Second Reading:	September 20, 2011
Third Reading:	October 18, 2011
Amendments Adopted:	None
Date Adopted:	October 18, 2011
Date Effective:	November 17, 2011

Order #2011-040

SUPPLEMENTAL APPROPRIATION – WATER ENTERPRISE

ORDERED that pursuant to M.G.L. Chapter 44 Section 64 and Section 6-4 (d) of the Town of Bridgewater Charter the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to transfer and appropriate \$42.76 to account 602-450-08-1019-524035 from the FY12 Water Enterprise budget account 602-450-01-0102-524035 or take any other action relative thereto.

Explanation:

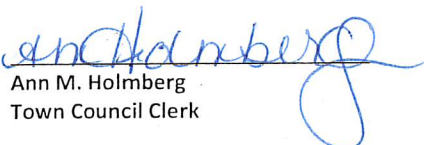
The Water Department has presented for payment amounts owed to vendors for work performed or goods received in fiscal year 2011. These obligations were not reported to the Accounting office during the yearend encumbrance process and therefore are considered bills of a prior year.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Measure referred to the Budget Subcommittee 9/2/11 by Unanimous Consent.Measure referred to Finance Committee by Unanimous Consent.	<ul style="list-style-type: none">Vote 2-0 approve on 9/13/11Vote 6-1 approve/support 9/28/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 18, 2011, to approve the aforementioned order by a roll call vote (7-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 4, 2011

Council Order: 2011-043

Introduced By:	Town Manager <i>at the request of Town Treasurer</i>
Date Introduced/First Reading:	September 6, 2011
Second Reading:	October 4, 2011
Amendments Adopted:	October 4, 2011
Date Adopted:	October 4, 2011
Date Effective:	November 3, 2011

Order #2011-043

AUTHORIZATION TO REFUND BONDS

ORDERED that pursuant to Chapter 44, Section 21A of the Massachusetts General Laws, or any other enabling authority the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to authorize the Town Treasurer/Collector to issue bonds or notes for the purpose of refunding all or any portion of the following Town outstanding General Obligation Bond issues including, if any, the payment of any redemption premium and interest associated therewith, and all other costs incidental and related thereto.

\$4,600,000 Municipal Purpose Loan of 1999 Bonds originally dated as of July 15, 1999 (\$800,000 School Project Loan Unlimited Tax, \$2,200,000 Water Treatment Facility Self-Supporting and \$1,600,000 Sewer);

\$3,400,000 Municipal Purpose Loan of 2001 Bonds originally dated as of January 15, 2001 (\$1,900,000 Land Acquisition Levy Debt, \$500,000 Conservation Land Acquisition and \$1,000,000 for Land Acquisition for Water Protection Self-Supporting);

\$3,000,000 Fire Station Bonds originally dated as of January 15, 2002 Unlimited Tax;

\$5,805,000 Municipal Purpose Loan of 2003 Bonds originally dated as of January 15, 2003 (\$3,305,000 Police Station Unlimited Tax and \$2,500,000 Sewer);

\$10,100,000 Refunding Bonds Series A originally dated as of September 15, 2004 (\$9,545,000 School Project Unlimited Tax, \$370,000 Library Addition Unlimited Tax not callable and \$95,000 Sewer not callable);

\$3,320,000 Municipal Golf Course Refunding Bonds, Series B originally dated as of September 15, 2004 Self-Supporting; and

\$3,500,000 Municipal Purpose Loan of 2006 originally dated as of March 15, 2006 (\$2,200,000 Water Mains and \$1,300,000 Well, both Self-Supporting)

Explanation:

To allow the Treasurer to refund any of the loans listed in the order in order with the Town Manager's approval. The Treasurer would be able to take advantage of changing market conditions and the financial condition and rating of the town without going back to the Town Council two times for each refunding delaying the process. Any refunding would still require:

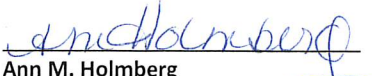
- Town Manager's approval
- Debt service, repayment of principal and interest, cannot exceed the prior debt service (MGL Chapter 44 Section 21A)
- The term of the refunding cannot be extended over the original funding (MGL Chapter 44 Section 21A)

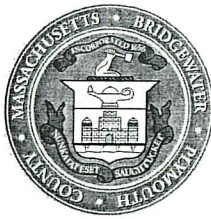
Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Measure referred to Budget Committee 9/6/11 by Unanimous Consent• Measure referred to Finance Committee 9/6/11 by Unanimous Consent	<ul style="list-style-type: none">• Vote 2-0 Recommend 9/13/11• Vote to approve and support 9/28/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 4, 2011, to approve the aforementioned order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 4, 2011

Council Order: 2011-046

Introduced By:	Councilor Peter Colombotos
Date Introduced/First Reading:	September 20, 2011
Second Reading:	October 4, 2011
Amendments Adopted:	October 4, 2011
Date Adopted:	October 4, 2011
Date Effective:	November 3, 2011

Order #2011-046

Submission of Funding Application

ORDERED:

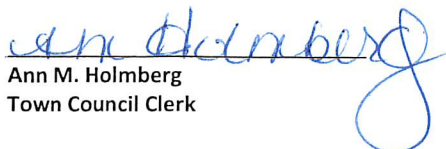
Ordered that the Town Council hereby directs the Town Manager to submit, without delay, an application to the Community Preservation Committee for \$2,625,000.00 (at least \$800,000.00 of which will be reimbursed to the Community Preservation Fund) to fund the purchase of the 144 acre parcel shown as Plot 3 on Bridgewater Assessors Map 67

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Measure referred to Community and Economic Development Committee 9/20/11 by Unanimous Consent	<ul style="list-style-type: none">Vote unanimously to support 10/4/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 4, 2011, to approve the aforementioned order by a roll call vote (8-0) (Councilor Demos recused himself from the matter).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, September 20, 2011

Council Order: 2011-047

Introduced By:	Town Manager
Date Introduced/First Reading:	September 20, 2011
Second Reading:	None
Amendments Adopted:	None
Date Adopted:	September 20, 2011
Date Effective:	September 20, 2011

Order #2011-047

DEFICIT SPENDING REQUEST: TROPICAL STORM IRENE
EMERGENCY PREAMBLE

EMERGENCY MEASURE:

In accordance with Section 2-7(b) of the Home Rule Charter, An emergency measure shall be introduced in the form and manner prescribed for measures generally except that it shall be plainly designated as an emergency measure and shall contain statements after the enacting clause declaring that an emergency exists and describing its scope and nature in clear and specific terms. A preamble which declares and defines the emergency shall be separately voted on and shall require the affirmative vote of two thirds of the town council.

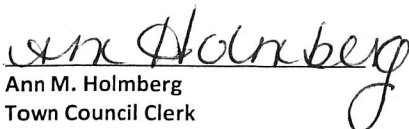
Motion to approve the Emergency Measure passed unanimously by roll call vote (9-0).

ORDERED: That the events of Tropical Storm Irene have created a State of Emergency so declared by the Town Manager and that emergency extends to the following legislation:

ORDERED That the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to hereby declare a local emergency due to Hurricane Irene and provide deficit spending authority not to exceed \$100,000 for related emergency purposes.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 20, 2011, to approve the aforementioned order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, November 8, 2011

Council Order: 2011-049

Introduced By:	Town Manager <i>at the request of Bridgewater-Raynham School Committee</i>
Date Introduced/First Reading:	October 4, 2011
Second Reading:	October 18, 2011
Third Reading:	November 8, 2011
Amendments Adopted:	November 8, 2011
Date Adopted:	November 8, 2011
Date Effective:	December 8, 2011

Order #2011-049

CREATION OF STABILIZATION FUND: BRIDGEWATER- RAYNHAM SCHOOL DISTRICT

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to approve the establishment of a Stabilization Fund under M.G.L. Chapter 71 Section 16G.5 beginning July 1, 2011 or take any other action relative thereto.

Any expenditure from the stabilization fund will require a two-thirds vote of all members of the Regional School committee for the exclusive purpose of funding capital expenditures for Regional District-owned property including the Regional High School and District-owned equipment and vehicles used throughout the District. The District's contribution to the stabilization fund will not exceed \$10,000.00 in any one calendar year.

Explanation:

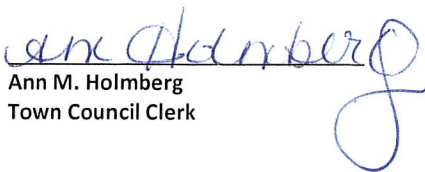
Section 16G1/2. A regional school district may, upon a majority vote of all the members of the regional district school committee and, with the approval of a majority of the local appropriating authorities of the member municipalities, establish a stabilization fund and may, in any year, include in its annual budget for deposit in the stabilization fund an amount not exceeding five per cent of the aggregate amount apportioned to the member municipalities for the preceding fiscal year or such larger amount as may be approved by the director of accounts. The aggregate amount in the fund at any time shall not exceed five per cent of the combined equalized valuations of the member municipalities.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Referred to Budget Committee 10/4/11Referred to Finance Committee 10/4/11 <p>No advertising required.</p>	<ul style="list-style-type: none">No Quorum for meeting. 11/3/11 Unanimous vote to recommend approval pending amendments from School CommitteeDeferred pending additional information 10/12/11. Voted favorably recommend 10/26/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 8, 2011, to approve the aforementioned Order by a roll call vote (8-0) Councilor Demos recused himself from matter.

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, November 22, 2011

Council Order: 2011-050

Introduced By:	Town Manager <i>at the request of Bridgewater Raynham School District</i>
Date Introduced/First Reading:	October 4, 2011
Second Reading:	November 8, 2011
Third Reading:	November 22, 2011
Amendments Adopted:	November 22, 2011
Date Adopted:	November 22, 2011
Date Effective:	December 22, 2011

Order #2011-050 (as amended)

APPROPRIATION TRANSFER – MIDDLE SCHOOL INTERCOM SYSTEM UPGRADE

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate the sum of \$57,517.72 from account #201-123-00-2051-596100 to account #001-194-15-1020-585010 (Upgrade Communication System from borrowing) to fund an upgrade to the intercom system at the Bridgewater Middle School or to take any action relative thereto.

Amendment: On November 22, 2011, a motion to amend the original amount of \$75,000.00 to \$57,517.72 was made by Councilor Fitzgibbons. The motion was seconded by Councilor Berolini. A voice vote was taken and the motion to amend passed unanimously.

Explanation:

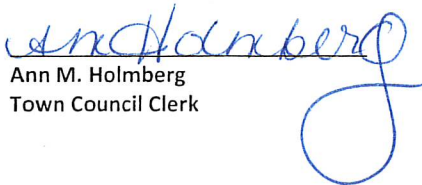
- School system is in need of an upgrade to the school intercom system.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Budget Committee 10/4/11• Referred to Finance Committee 10/4/11• This measure has been advertised as a Public Hearing held 11/8/11.	<ul style="list-style-type: none">• 11/3/11: Deferred pending Finance Committee 11/17/11: Voted approved with amended amounts (attached)• 10/12/11: Deferred pending additional information 10/26/11: Deferred pending additional information from School Committee. 11/9/11: Vote to support and approve as amended (7-0).

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 22, 2011, to approve the aforementioned Order, as amended, by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, November 22, 2011

Council Order: 2011-051

Introduced By:	Town Manager <i>at the request of Bridgewater Raynham School District</i>
Date Introduced/First Reading:	October 4, 2011
Second Reading:	October 8, 2011
Third Reading:	November 22, 2011
Amendments Adopted:	None
Date Adopted:	November 22, 2011
Date Effective:	December 22, 2011

Order #2011-051

APPROPRIATION TRANSFER – MIDDLE SCHOOL TELEPHONE SYSTEM UPGRADE

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate the sum of \$25,000.00 from account #204-123-00-2051-596100 to account #001-194-16-1020-585010 (Upgrade Communication System from Capital/Prison Mitigation) to fund an upgrade to the telephone system at the Bridgewater Middle School or to take any action relative thereto.

Explanation:

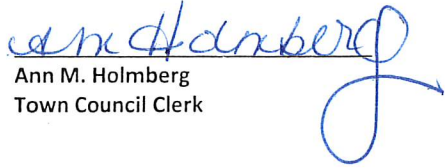
- School system is in need of an upgrade to the school telephone system.

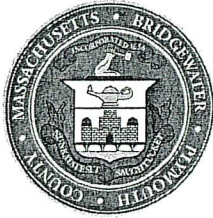
Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Budget Committee 10/4/11	<ul style="list-style-type: none">• 11/3/11: Deferred pending Finance Committee 11/17/11: Voted approved with amended amounts (attached)
<ul style="list-style-type: none">• Referred to Finance Committee 10/4/11	<ul style="list-style-type: none">• 10/12/11: Deferred pending additional information. 10/26/11: Deferred pending additional information from School Committee. 11/9/11: Voted support and approve as amended (7-0)
<ul style="list-style-type: none">• This measure has been advertised for a Public Hearing held 11/8/11.	

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday November 22, 2011, to approve the aforementioned Order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, November 8, 2011

Council Order: 2011-052

Introduced By:	Town Manager
Date Introduced/First Reading:	October 4, 2011
Second Reading:	November 8, 2011
Amendments Adopted:	November 8, 2011
Date Adopted:	November 8, 2011
Date Effective:	December 8, 2011

Order #2011-052

CAPITAL PROJECTS APPROPRIATION – TOWN TELEPHONE SYSTEM

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate \$21,984.34 from account #204-123-00-2051-596100 to account #001-194-13-1020-585000 (Lease/Purchase Equipment from Capital/Prison Mitigation) to make the required vendor payment or to take any action relative thereto.

Explanation:

- This is the second of three required lease payments in the Lease to Own plan for the Town's Telephone System.

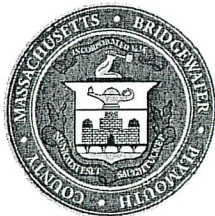
Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Budget Committee 10/4/11• Referred to Finance Committee 10/4/11• This measure has been advertised as a Public Hearing.	<ul style="list-style-type: none">• 11/3/11 unanimous vote recommend approval• Deferred pending additional information 10/12/11. Vote approve/support (8-0) 10/26/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 8, 2011, to approve the aforementioned Order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, November 8, 2011

Council Order: 2011-053

Introduced By:	Town Manager
Date Introduced/First Reading:	October 4, 2011
Second Reading:	November 8, 2011
Amendments Adopted:	None
Date Adopted:	November 8, 2011
Date Effective:	December 8, 2011

Order #2011-053

CAPITAL PROJECTS APPROPRIATION – PERMITTING SOFTWARE

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate \$25,000.00 from account #204-123-00-2051-596100 to account #001-194-14-1020-585013 (Lease/Purchase Software from Capital/Prison Mitigation) to purchase Building Permitting Software or to take any action relative thereto.

Explanation:

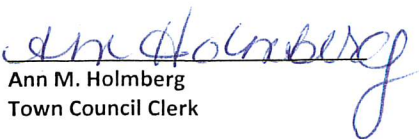
- As presented and discussed during August 2, 2011 Town Council Meeting.

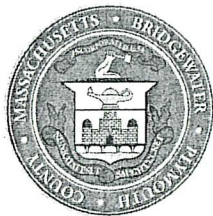
Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Budget Committee 10/4/11• Referred to Finance Committee 10/4/11• This measure has been advertised as a Public Hearing.	<ul style="list-style-type: none">• 11/3/11 unanimous vote recommend approval• Deferred pending additional information 10/12/11. Voted approve/support 10/26/11.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 8, 2011, to approve the aforementioned Order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 18, 2011

Council Order: 2011-054

Introduced By:	Councilor Scott Pitta
Date Introduced/First Reading:	October 4, 2011
Second Reading:	October 18, 2011
Amendments Adopted:	None
Date Adopted:	October 18, 2011
Date Effective:	November 17, 2011

Order #2011-054

ESTABLISHMENT OF SCHOOL DISTRICT LIASON

ORDERED: that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to hereby establish the position of Town Council Liaison to the Bridgewater Raynham Regional School District (BRRSD). The Liaison shall be appointed by the Town Council President. Duties of the Liaison shall be include, but not limited to:

- Serve as the council's official point of contact for the BRRSD.
- Keep the council fully informed of important matters concerning the BRRSD.
- Improve and maintain communications and relations between the council and BRRSD.

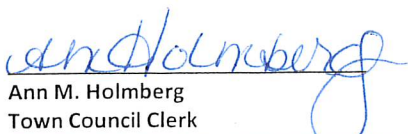
Explanation:

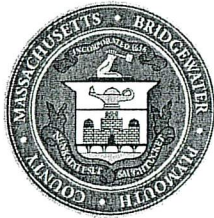
Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Rules & Procedures Committee 10/4/11	<ul style="list-style-type: none">• Voted 3-0 in favor of returning to Council as is 10/14/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 18, 2011, to approve the aforementioned order by a roll call vote (7-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, November 8, 2011

Council Order: 2011-056

Introduced By:	Town Manager
Date Introduced/First Reading:	September 20, 2011
Second Reading:	November 8, 2011
Amendments Adopted:	None
Date Adopted:	November 8, 2011
Date Effective:	December 8, 2011

Order #2011-056

CAPITAL PROJECTS APPROPRIATION – FIRE APPARATUS

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote that the sum of \$800,000.00 be appropriated to new account #001-194-17-1020-586000 Lease/Purchase Fire Truck/Ambulance for the purpose of purchasing new fire apparatus and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$800,000.00 and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

Explanation:

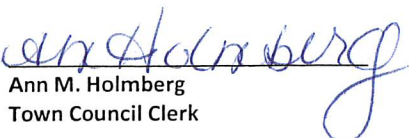
- This is to purchase new fire truck and ambulance from the borrowing proceeds, principal and interest to be paid from ambulance receipts.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Budget Committee 10/4/11• Referred to Finance Committee 10/4/11	<ul style="list-style-type: none">• 11/3/11 unanimous vote recommend approval• Deferred pending additional information 10/12/11. Voted approve/support (8-0) 10/26/11.
<ul style="list-style-type: none">• This measure has been advertised as a Public Hearing.	

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 8, 2011, to approve the aforementioned Order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 18, 2011

Council Order: 2011-057

Introduced By:	Councilor Peter Colombotos
Date Introduced/First Reading:	October 4, 2011
Second Reading:	October 18, 2011
Amendments Adopted:	October 18, 2011
Date Adopted:	October 18, 2011
Date Effective:	November 17, 2011

Order #2011-057

KEITH HOMESTEAD TASK FORCE

ORDERED: The creation of a Keith Homestead Task Force, consistent with the Town's application for CPA funding for the project. The Task Force shall consist of five members: three to be appointed by the CPC, 1 to be appointed by the Town manager and the District 7 Councilor. Appointments ought to be made with consideration of the Task Force's objective below. Professional support staff, including a project manager and a preservation consultant shall be chosen by the CPC and hired by the Town Manager.

The objectives of the Task Force shall be as follows:

- To conduct an assessment of conditions and reuse study with assistance of a qualified preservation consultant to be chosen by the CPC
- Evaluate costs and benefits of a variety of reuse scenarios, with project manager providing information and case studies as needed to support the deliberations
- Determine best reuse scenario to recommend to Town Council that considers community and neighborhood goals including historic preservation, environmental and fiscal goals
- Protect the homestead property with a permanent preservation restriction (as required by the CPA statute)
- Upon directive of town council, undertake steps to secure reuse goals

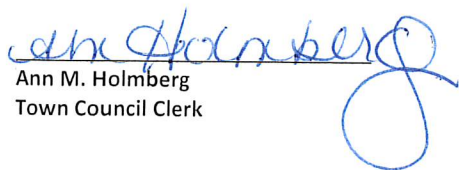
The Task Force is expected to present a report within six months of first convening and to begin implementation six months thereafter.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Rules & Procedures Committee (10/4/11)	<ul style="list-style-type: none">• Voted 3-0 in favor of returning to Council w/recommended changes (attached) 10/14/11

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 18, 2011, to approve the aforementioned order by a roll call vote (7-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, October 18, 2011

Council Order: 2011-060

Introduced By:	Councilor Michael Berolini
Date Introduced/First Reading:	October 11, 2011
Second Reading:	October 18, 2011
Amendments Adopted:	October 18, 2011
Date Adopted:	October 18, 2011
Date Effective:	October 18, 2011

Order #2011-060

ESTABLISHMENT OF INVESTIGATION PROCEDURES

ORDERED: Pursuant to Section 2-11 of the Bridgewater Home Rule Charter the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to use the following steps as a general guide when conducting investigations or inquiries:

Section 2-11 of the Bridgewater Home Rule Charter allows the Council to perform inquiries and investigations into the affairs of the town. It further allows the Council to require town officers to appear before the Council and give such information as it may require in relation to the office held by such person. It also states that the Town Council shall give at least 48 hours written notice and the general scope of the inquiry.

Failure to properly investigate wrongdoing in any setting can be costly. In cases of theft or fraud, it's important to investigate to stop property losses. It's also important to stop any inappropriate behavior and to prevent increased legal liability for the Town. Because each situation presents a unique set of facts, the Town Council can

Step 1: Determine whether an investigation is necessary. The Town Council by vote of the majority of its members will determine whether an investigation is necessary. It's usually better to investigate to avoid liability than have to explain why an investigation wasn't conducted. The decision can depend on the seriousness of the allegations, the number of people involved, and whether the full extent of the wrongdoing is known.

Step 2: Determine whether interim relief is necessary. Taking action before the investigation is complete may be necessary for health or safety reasons, or in situations that are very disruptive or emotionally charged. Temporary transfers, reassignments, or paid leave are examples of interim relief the town can use when necessary.

Step 3: Determine who should conduct the investigation. The Council needs to determine who should conduct the investigation. Generally, it's better if the investigator(s) is someone not too closely involved in the situation. Having at least two investigators is often helpful so that one person can take notes during witness interviews and the others can focus on questions and follow-up inquiries. The other investigator can also serve as witness(s) to confirm events or statements that occurred during the interviews.

Step 4: Preserve, obtain, and review all relevant documents. Investigators should ask witnesses if they have any relevant documents, including e-mails, expense reports, notes, surveillance camera tapes, and personnel documents. It's better to find out all the facts during the investigation than to be surprised by information that surfaces later during a lawsuit.

Step 5: Review potential legal issues. If legal issues are identified, the Town Council should contact legal counsel to assist with the investigation and to obtain relevant information. The Council should also consider all areas of potential liability. If legal counsel is involved in the matter, the Council may hire external legal counsel to assist in the investigation.

Step 6: Determine time and place to conduct investigation. The investigation should start promptly after the alleged problem is discovered or reported. Interviews should be conducted in accordance with open meeting law and witnesses should feel comfortable about disclosing information. Obtaining as much relevant information as possible will help the investigators get a complete picture of the facts.

Step 7: Interview individuals with knowledge of facts. It's a good idea to prepare talking points and interview questions in advance so that there's thorough coverage of the issues. The prepared materials can also serve as good documentary evidence of the investigation. Generally, it makes sense to start the interviews with the complaining party to understand the problem and determine the scope of the investigation. The investigators can request but should not require a written complaint or statement from the complaining party. A written statement can help avoid problems if the person's story starts to change as events unfold. Next, investigators should talk with the accused wrongdoer and anyone who has any relevant information. A good approach is to ask open-ended questions that invite a person to provide information, listen carefully to the responses, and follow up with narrower questions. It's important to remember to ask each person to provide any related documents they have, including e-mails and other electronic documents.

Procedure:

- Each Councilor will be limited to five questions each round
- Rounds Continue until all Councilors have completed their questioning
- Investigation shall not close until all Councilor questions have been asked and all pertinent documentation has been procured.

Step 8: Prepare an investigation report. After carefully documenting the facts gathered during the interviews, the investigation report should summarize what happened, identify relevant policies and procedures or laws, provide important factual findings, analyze inconsistent or conflicting information, and conclude by indicating any necessary corrective action. Investigators should keep in mind that all the documents they create during the investigation may be subject to discovery if there's a subsequent lawsuit.

Step 9: Take appropriate action. The Town Council after hearing the relevant facts and reading the investigation report shall take any corrective action needed and this should be tailored to the specific situation. Appropriate action can include: training, disciplinary action, creating new policies, revising existing policies or other actions.

Step 10: Follow up. The Town Council will also follow-up with the appropriate parties to let them know that the Town of Bridgewater took the complaint seriously and conducted a thorough investigation.

Explanation:

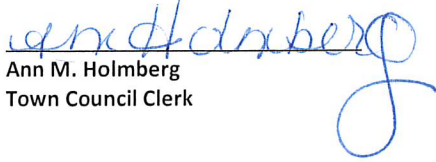
Effective investigations can help the Town of Bridgewater address a problem early on and avoid costly losses. Taking the time to prepare for and conduct a thorough investigation will go a long way in helping the town avoid liability and ensure that town affairs are conducted in the most appropriate, effective and efficient manner.


Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Rules & Procedures Committee 10/11/11	<ul style="list-style-type: none">• Vote 3-0 in favor of referring to Council 10/14/11(see attached notes)<ol style="list-style-type: none">1. See Note B below.2. Council will need to suspend rule XVIII to vote in less than 14 days.3. Charter 8-4(3) should apply.4. Recommend an Oct 25 investigation.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 18, 2011, to approve the aforementioned order by a roll call vote (7-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk


A TRUE COPY ATTEST
TOWN CLERK BRIDGEWATER, NJ



Bridgewater Town Council

In Town Council, Tuesday, December 6, 2011

Council Order: 2011-061

Introduced By:	Councilor Michael Berolini
Date Introduced/First Reading:	October 18, 2011
Second Reading:	December 6, 2011
Amendments Adopted:	None
Date Adopted:	December 6, 2011
Date Effective:	January 6, 2011

Order #2011-061

ENGAGE IN PROCESS TO CHANGE HEALTH INSURANCE BENEFITS

Due to the need for the Town of Bridgewater to better manage the cost of health care expenditures and to take advantage of the Governor's and the State Legislature's passage of the health reform law.

ORDERED: Pursuant to MGL c 32B, sections 21-23 the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to engage in the process to change health insurance benefits.

Note: The law requires that at least 2 days calendar days prior to the vote of the Council, the public authority shall send a notice to each collective bargaining unit and to retired state county and municipal employees associations that the political subdivision intends to vote on whether to implement this process. (and (801 CMR 52.02(1)

Explanation:

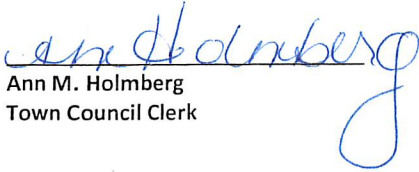
Due to the need for the Town of Bridgewater to better manage the cost of health care expenditures and to take advantage of the Governor's and the State Legislature's passage of the health reform law.

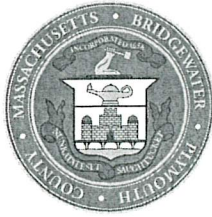
Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Referred to Budget Committee 10/18/11	<ul style="list-style-type: none">11/3/11: Deferred pending Finance Committee11/17/11: Took no action – final regs received 11/16/11On 11/22/11 the Council voted (per Section XXX of the Council Rules & Procedures) to relieve the Budget & Finance Committee from further consideration of the matter. Order to be placed on agenda for 12/6/11
<ul style="list-style-type: none">Referred to Finance Committee 10/18/11This measure requires no advertisement	<ul style="list-style-type: none">11/9/11: Voted favorably recommend (7-0)

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2011, to approve the aforementioned order by a roll call vote (8-0) (Councilor Callahan was not present).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, November 29, 2011

Council Order: 2011-064

Introduced By:	Town Manager <i>at the request of Town Treasurer/Collector</i>
Date Introduced/First Reading:	October 18, 2011
Second Reading:	November 29, 2011
Amendments Adopted:	None
Date Adopted:	November 29, 2011
Date Effective:	December 30, 2011

Order #2011-064

RECIND LOAN AUTHORIZATION

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to withdraw an article previously voted at Town Meeting for the 2010 Storm Response and rescind the following amount that had been authorized to be borrowed.

Unissued Amount	Date of Approval	Warrant Article	Original Purpose
\$3,400,000	7-14-2010	3	2010 Storm Response

Explanation:

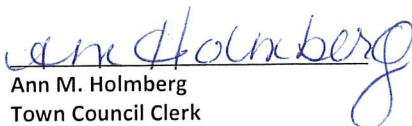
This authorization is no longer needed for the purposes for which it was initially approved.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Referred to Budget Committee 10/18/11Referred to Finance Committee 10/18/11	<ul style="list-style-type: none">11/3/11: Deferred pending Finance Committee11/17/11: Recommend unanimously11/9/11: Voted favorably recommend (7-0)

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 29, 2011, to approve the aforementioned Order by a roll call vote (7-0) (Councilors Pitta and Colón being absent).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Thursday, January 5, 2012

Council Order: 2011-065

Introduced By:	Councilor Peter Colombotos
Date Introduced/First Reading:	October 18, 2011
Second Reading:	December 6, 2011
Third Reading:	January 5, 2012
Amendments Adopted:	December 6, 2011
Date Adopted:	January 5, 2012
Date Effective:	February 5, 2012

Order #2011-065

Town Council Loan Order (Calthrop Trust Land Acquisition)

ORDERED, that \$2,624,000 is appropriated to pay costs of acquiring the Calthrop Trust property—which consists of one 144± acre lot, with deeds recorded at the Plymouth Registry of Deeds, Plymouth, Massachusetts, on Page 17 of Book 3865 and on Page 91 of Book 3531 and is identified as Lot 3 on Bridgewater Assessors' Map 67—for Community Preservation Act purposes, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Town Manager, is authorized to borrow up to \$2,624,000.00 under and pursuant to Chapter 44, Section 7(3) and Chapter 44B of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Attachment:

Explanation:

*The cost to the town to purchase the Calthrop Trust property will be no more than \$1,825,000. However, at the closing the Town **may** have to cover \$800,000 of the three partner organizations' \$875,000 share of the purchase. If this is the case, the partners will reimburse the Town immediately after the Town closes with the sellers.*

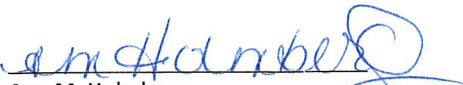
This debt—expected to run for 20 years at a rate of roughly \$4.25%—shall be serviced by payments from the Town's Community Preservation monies.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">• Referred to Budget Committee 10/18/11• Referred to Finance Committee 10/18/11• This measure has been advertised as a Public Hearing to be held 1/5/12.	<ul style="list-style-type: none">• 11/3/11: Deferred pending Finance Committee11/17/11: Deferred pending Finance Committee12/1/11: Approved unanimously.11/9/11: Deferred (7-0) pending further information from several parties who have been invited to Finance Committee's 11/30/11 meeting.11/30/11: Finance Committee Support and Approve (8-0).

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Thursday, January 5, 2012, to approve the aforementioned order by a roll call vote (8-0) (Councilor Demos recused himself of the matter).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, December 13, 2011

Council Order: 2011-067

Introduced By:	Town Manager
Date Introduced/First Reading:	November 29, 2011
Second Reading:	December 13, 2011
Amendments Adopted:	None
Date Adopted:	December 13, 2011
Date Effective:	January 13, 2012

Order #2011-067

APPROPRIATION OF FY2012 ONE-TIME AID TO STABILIZATION FUND

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to that the following named sum be and the same is hereby appropriated as the same was submitted by the Town Manager as follows:

Appropriation of: \$222,743.00

From: FY2012 onetime aid pursuant to Chapter 142 of the Acts of 2011

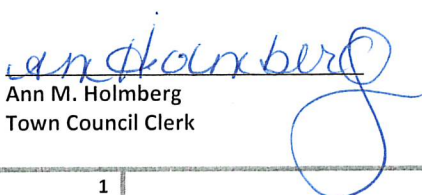
To: Stabilization Fund (*Supplemental funds for the cities and towns of the Commonwealth, and with Bulletin 2011- 15B of the Division of Local Services of the Department of Revenue*).

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Reviewed by Finance Committee	• 11-30-11: Approve/Support (7-0)

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 13, 2011, to approve the aforementioned Order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, December 13, 2011

Order #2011-068

Introduced By:	Town Manager at the request of Assessor's Office
Date Introduced/Public Hearing:	November 29, 2011
Second Reading:	December 13, 2011
Third Reading:	None
Amendments Adopted:	None
Date Adopted:	December 13, 2011
Date Effective:	December 13, 2011

Order# 2011-068

FY 2012 Classification Tax Allocation-Adoption of Residential Factor

ORDERED that, pursuant to G.L. c. 40, § 56, the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to adopt a residential factor of 1 for fiscal year 2012.

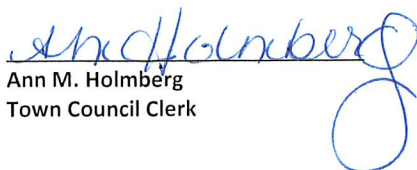
Explanation: The town council shall annually first determine the percentages of the local tax levy to be borne by each class of real property, as defined in section two A of chapter fifty-nine and personal property for the next fiscal year. In determining such percentages, the town council, shall first adopt a residential factor. Said factor shall be an amount not less than the minimum residential factor determined by the commissioner of revenue in accordance with the provisions of section one A of chapter fifty-eight and shall be used by the board of assessors to determine the percentages of the local tax levy to be borne by each class of real and personal property.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Reviewed by Finance CommitteeAdvertised as Public Hearing	<ul style="list-style-type: none">11-30-11: Vote approve/support (7-0)

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 13, 2011, to approve the aforementioned order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, December 13, 2011

Order #2011-072

Introduced By:	Town Manager at the Request of the Town Accountant
Date Introduced/Public Hearing:	November 29, 2011
Second Reading:	December 13, 2011
Third Reading:	None
Amendments Adopted:	None
Date Adopted:	December 13, 2011
Date Effective:	December 13, 2011

Order# 2011-072

FY 2012 APPROPRIATION REDUCTION: OLDE SCOTLAND LINKS GOLF COURSE

ORDERED that, pursuant to Section 6-4 (c) of the Town of Bridgewater Charter, the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled to reduce the Olde Scotland Links Golf Course (OSLGC) FY2012 appropriations by \$246,370.00 or take any other action relative thereto.

Explanation:

The Town of Bridgewater budgets each Enterprise Fund as self-sufficient meaning that the revenues of the fund cover the services provided by the fund. The fiscal year ending 6/30/11 (FY11) resulted in the OSLGC realizing a revenue deficit of \$(119,764). In years past, any revenue deficit needed to be raised on the following year's recapitulation sheet. When you consider the operations as a whole in terms of retained earnings for the fiscal year, as of 6/30/11 there is a retained earnings deficit of \$(47,339). The difference between the revenue deficit and the retained earnings deficit is the amount of the current year appropriations not expended or turned back at year end. The FY11 appropriation balance as of 6/30/11 was \$72,425. Throughout the fiscal year the town manager, town accountant and management team at the golf course met frequently and discussed the projected year end position. There was a great effort to conserve as much of the current year budget as possible to help mitigate the ending retained earnings deficit. Unfortunately, it did come to the point that there was necessary maintenance to the golf course to keep it in playable condition.

The Department of Revenue made some significant rule changes to Enterprise Fund accounting that became effective 6/30/08. One of the changes was related to revenue and retained earnings deficits. It is no longer necessary to raise a revenue deficit when the Enterprise Fund closes the fiscal year with positive retained earnings. It is necessary to raise a retained earnings deficit on the following year's recapitulation sheet unless other provisions have been made.

The formulation of the FY12 budget did not include the General Fund subsidizing a deficit for OSLGC. As mentioned previously, the town has always budgeted Enterprise Funds to be self-sufficient. The other method of resolving the retained earnings deficit is to reduce the current year budget of the Enterprise Fund itself. By doing this, the estimated revenues for the year (if fully realized) would exceed the expenditures.

The second issue that needs to be addressed is that the formulation of the FY12 budget presented estimated revenues for OSLGC at \$1,526,670. Of the estimated revenues, \$1,480,671 was appropriated for current year budget and \$33,596 was identified as the indirect costs that would be transferred to the General Fund. The Enterprise Fund budget for the year is presented on Form A-2 of the recapitulation worksheet and is reviewed during the process of approving the town's tax rate. The Department of Revenue has been very clear in past years that they will not approve tax rates that include increased estimated revenues over the previous year for enterprise

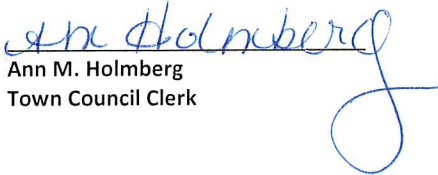
funds without solid justification. At this time, I cannot see that the increase in revenue exists and feel this will hold up the approval of the town's tax rate if a budget reduction is not taken. The FY11 actual revenue as noted earlier in this memo was \$1,315,236 and the FY12 budget and indirect costs amount to \$1,514,267. The difference in these amounts is \$199,031.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">Reviewed by Finance Committee	<ul style="list-style-type: none">11-30-11: Vote support/approve (7-0)

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 13, 2011, 2011, to approve the aforementioned order by a roll call vote (8-0) (Councilor Pitta recused himself from the matter).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, December 13, 2011

Council Order: 2011-073

Introduced By:	Town Manager <i>at the request of Board of Water and Sewer Commissioners</i>
Date Introduced/First Reading:	December 13, 2011
Second Reading:	None
Amendments Adopted:	None
Date Adopted:	December 13, 2011
Date Effective:	December 13, 2011

Order #2011-073

REVOTE AND RESCIND ORDER #2011-031 (TRANSFER OF SEWER RETAINED EARNINGS EMERGENCY PREAMBLE

EMERGENCY MEASURE:

In accordance with Section 2-7(b) of the Home Rule Charter, An emergency measure shall be introduced in the form and manner prescribed for measures generally except that it shall be plainly designated as an emergency measure and shall contain statements after the enacting clause declaring that an emergency exists and describing its scope and nature in clear and specific terms. A preamble which declares and defines the emergency shall be separately voted on and shall require the affirmative vote of two thirds of the town council.

ORDERED: That In setting the FY2012 tax rate and working with the Town Accountant, the Department of Revenue (DOR) has requested that the effective date of this measure be after the completion of the tax recap sheet. This measure is necessary to set the tax rate and to getting the tax bills out on time.

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to rescind order #2011-031 and vote to appropriate and transfer the sum of \$150,000.00 from Sewer Retained Earnings Account (#601-000-00-0000-359000) to Rotating Biological Contactor (RBC) Emergency Repair Account (#601-440-03-1017-585000).

Explanation:

In setting the FY2012 tax rate and working with the Town Accountant, the Department of Revenue (DOR) has requested that the effective date of this measure be after the completion of the tax recap sheet. This measure is necessary to set the tax rate and to getting the tax bills out on time.

- *Original Equipment installed in 1988.*
- *Repairs are not feasible due to the cost and age of the unit.*

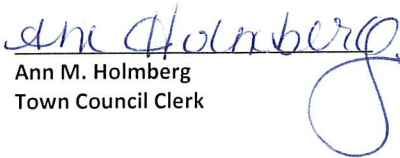
Process Description: The RBC process consists of a large disc with radial and concentric passages slowly rotating in a concrete tank. During the rotation, about 40 percent of the media surface area is in the wastewater. The rotation and subsequent exposure to oxygen allows organisms to multiply and form a thin layer of biomass. This large, active population causes the biological degradation of organic pollutants. Excess biomass shears off at a steady rate and is then carried through the RBC system for removal in a clarifier.

A voice vote was taken to Suspend the Rules and the motion passed unanimously (9-0)

A Roll Call Vote was taken to approve the Emergency Preamble and the motion passed unanimously (9-0)

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 13, 2011, to approve the aforementioned Order by a roll call vote (9-0).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk



Bridgewater Town Council

In Town Council, Tuesday, January 3, 2012

Council Order: 2011-075

Introduced By:	Councilor Scott Pitta
Date Introduced/First Reading:	December 20, 2011
Second Reading:	January 3, 2012
Amendments Adopted:	December 20, 2011
Date Adopted:	January 3, 2012
Date Effective:	February 3, 2012

Order #2011-075 (as amended)

ENGAGE TRANSCRIPTION SERVICES

ORDERED: Pursuant to Bridgewater Home Rule Charter Section 2-8, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to direct the Town Council Clerk to engage a Transcription Service for the purposes of transcribing the investigation proceedings related to the recall initiative in an amount not to exceed \$2,000.00 from the Town Council budget, Other Charges/Expenses (001 111 01 0102 570000).

Explanation:

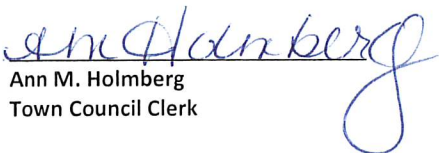
Investigation proceedings were conducted on October 27, 2011, November 15, 2011 and December 13, 2011 (approximately 11 hours of DVD).

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none">This measure was not referred to any Committee	<ul style="list-style-type: none">N/A

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, January 3, 2012, to approve the aforementioned Order by a roll call vote (5-1 with Councilor Wood in the minority) (Councilor Pitta was not present and Councilors Fitzgibbons, Callahan and Demos recused themselves from the matter).

A TRUE COPY ATTEST:


Ann M. Holmberg
Town Council Clerk